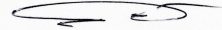


Republic of the Philippines
PGO QUEZON
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO QUEZON in the CSC website:



ROWELL A. NAPEÑAS
PGDH - HRMO

Date: December 10, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Officer III	4421-10-3	21	67005	Doctor of Medicine	None Required	None Required	RA 1080 (Physician)		Quezon Provincial Hospital Network - San Narciso
2	Administrative Officer I (Cashier I)	4421-15-33	10	24381	Bachelor's degree	None Required	None Required	Career Service (Professional) / Second Level Eligibility		Quezon Provincial Hospital Network - Guinayangan
3	Administrative Aide IV (Clerk II)	4421-2-6	4	16209	Completion of two years studies in college	None Required	None Required	Career Service (Subprofessional)/ First Level Eligibility		Quezon Provincial Hospital Network - Alabat
4	Midwife II	4421-10-37	11	28512	Completion of the Midwifery Course	4 hours of relevant training	1 year of relevant experience	RA 1080 (Midwife)		Quezon Provincial Hospital Network - San Narciso
5	Administrative Assistant II (Human Resource Management Assistant)	1032-11	8	20534	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) / First Level Eligibility		Provincial Human Resource Management Office
6	Engineer III	4411-123	19	53873	Bachelor's degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080 (Sanitary Engineer)		Integrated Provincial Health Office
7	Nurse III	4411-129	17	45138	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080 (Nurse)		Integrated Provincial Health Office
8	Midwife II	4411-63	11	28512	Completion of the Midwifery Course	4 hours of relevant training	1 year of relevant experience	RA 1080 (Midwife)		Integrated Provincial Health Office

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
9	Medical Technologist II	4411-40	11	28512	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	None Required	None Required	RA 1080 (Medical Technologist)	Integrated Provincial Health Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 25, 2024.

1. Fully accomplished and **NOTARIZED/SIGNED BY AN ADMINISTERING OFFICER Personal Data Sheet (PDS) with WORK EXPERIENCE SHEET** (if applicable) and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in **the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license (if applicable);
4. Photocopy of Transcript of Records (if applicable); and
5. Initial Assessment Form for Applicant which can be downloaded at <https://quezon.gov.ph/downloads>.

EEOP Statement: This agency highly encourage diverse applicants from all segments of society regardless of origin, belief, disability, age, gender identity, sexual preference as protected by applicable law.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mr. Rowell A. Napeñas

PGDH-HRMO

Provincial Capitol Compound, Lucena City

phrmo.rsp.quezon@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.