

Republic of the Philippines  
**PGO QUEZON**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO QUEZON in the CSC website:

**ROWELL A. Napeñas**  
**PGDH-HRMO**

Date: **March 26, 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Agricultural Center Chief I	8721-40	18	46725	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service Professional / Second Level Eligibility		Office of the Provincial Veterinarian
2	Livestock Inspector II	8721-41	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		Office of the Provincial Veterinarian
3	Agricultural Technician II	8721-43	8	19744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional / First Level Eligibility		Office of the Provincial Veterinarian
4	Meat Inspector I	8721-13	6	17553	Completion of two years studies in college	None Required	None Required	Career Service Subprofessional / First Level Eligibility		Office of the Provincial Veterinarian
5	Agricultural Technician I	8721-9	6	17553	Completion of two years studies in college	None Required	None Required	Career Service Subprofessional / First Level Eligibility		Office of the Provincial Veterinarian
6	Livestock Inspector I	8721-10	6	17553	Completion of two years studies in college	None Required	None Required	Career Service Subprofessional / First Level Eligibility		Office of the Provincial Veterinarian
7	Livestock Inspector I	8721-14	6	17553	Completion of two years studies in college	None Required	None Required	Career Service Subprofessional / First Level Eligibility		Office of the Provincial Veterinarian
8	Livestock Inspector I	8721-17	6	17553	Completion of two years studies in college	None Required	None Required	Career Service Subprofessional / First Level Eligibility		Office of the Provincial Veterinarian
9	Social Welfare Officer II	7311-10	15	36619	Bachelor's degree in social work	4 hours of relevant training	1 year of relevant experience	RA 1080 (Social Worker)		Provincial Social Welfare and Development Office
10	Social Welfare Officer I	7311-16	11	27000	Bachelor's degree in social work	None Required	None Required	RA 1080 (Social Worker)		Provincial Social Welfare and Development Office
11	Social Welfare Officer I	7311-15	11	27000	Bachelor's degree in social work	None Required	None Required	RA 1080 (Social Worker)		Provincial Social Welfare and Development Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 10, 2024.

1. Fully accomplished and **NOTARIZED/SIGNED BY AN ADMINISTERING OFFICER Personal Data Sheet (PDS) with WORK EXPERIENCE SHEET** (if applicable) and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license (if applicable); and
4. Photocopy of Transcript of Records (if applicable);
5. Initial Assessment Form for Applicant which can be downloaded at <https://quezon.gov.ph/hrmo>.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mr. Rowell A. Napeñas  
PGDH - HRMO  
Provincial Capitol Compound, Lucena City  
[phrmo.rsp.quezon@gmail.com](mailto:phrmo.rsp.quezon@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

EEOP Statement: This agency highly encourage diverse applicants from all segments of society regardless of origin, belief, disability, age, gender identity, sexual preference as protected by applicable law.