

Republic of the Philippines
PGO QUEZON
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO QUEZON in the CSC website:

ROWELL A. NAPEÑAS

PGDH - HRMO

Date: May 12, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Administrative Officer I (Cashier I)	4421-3-4	10	22190	Bachelor's degree	None Required	None Required	CS Professional; Second Level Eligibility	Bondoc Peninsula District Hospital
2	Radiologic Technologist II	4421-3-38	15	35097	Bachelor of Science in Radiologic Technology	Four (4) hours of training in radiologic technology	One (1) year of experience as a Radiologic Technologist	RA 1080 (Radiologic Technologist)	Bondoc Peninsula District Hospital
3	Cook I	4421-3-45	3	14125	Elementary School Graduate	None Required	None Required	None Required (MC No. 10. s. 2013. Cat. III)	Bondoc Peninsula District Hospital
4	Nurse IV	4421-5-25	19	49835	Bachelor of Science in Nursing	8 hours of relevant training	2 years of relevant experience	RA 1080 (Nurse)	Doña Marta District Hospital
5	Pharmacist II	4421-5-28	15	35097	Bachelor's degree in Pharmacy	None Required	None Required	RA 1080 (Pharmacist)	Doña Marta District Hospital
6	Medical Officer III	4421-5-21	21	62449	Doctor of Medicine	None Required	None Required	RA 1080 (Physician)	Doña Marta District Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 27, 2023.

1. Fully accomplished and **NOTARIZED/SIGNED BY AN ADMINISTERING OFFICER Personal Data Sheet (PDS) with WORK EXPERIENCE SHEET** (if applicable) and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license (if applicable);
4. Photocopy of Transcript of Records (if applicable); and
5. Initial Assessment Form for Applicant which can be downloaded at <https://quezon.gov.ph/downloads>.

EEOP Statement: This agency highly encourage diverse applicants from all segments of society regardless of origin, belief, disability, age, gender identity, sexual preference as protected by applicable law.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Mr. Rowell A. Napeñas
PGDH-HRMO
Provincial Capitol Compound, Lucena City
phrmo.rsp.quezon@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.